

TENATIVE

VILLAGE OF CATTARAUGUS
9 Leavenworth Street, Cattaraugus, NY 14719

Special Board Meeting
January 25, 2021

PRESIDING: George Borrowdale, *Deputy Mayor*

PRESENT: *Trustees:* Jason Crawford, Douglas Johnson; Jon Wolfe, *DPW Superintendent*; Tom Patterson, *DPW Deputy Superintendent*; Betsy Wolfe-Widrig *Recording Secretary*

ABSENT: Wirt Smith, *Mayor*; Anthony Nagel, *Trustee*

VISITORS: Jake Alianello, *MDA Engineers*; Zachary Fisher, *DPW Employee*

CALL TO ORDER:

Deputy Mayor Borrowdale called the meeting to order at 8:05 a.m.

PUBLIC COMMENT

Jake requested to hold a special meeting so that we can move forward with the change order to purchase and install Telemetry Equipment, and create a work force account so that the DPW will be able to do the installation of the equipment once it arrives. JD Northrups will be purchasing the equipment as they have been the contractor on the job. Trustee Johnson said that he was against giving Northrups anything extra due to the over charge from last year. Jake went on to explain that Northrups will just be purchasing the equipment and then delivering it. That going this route will actually be in the better interest of the Village because the DPW was able to request the exact equipment that they wanted purchase to work with equipment they already have. Also, that using the current contractor the Village was saving time and money with out having to put the equipment out to bid and not knowing if they would get exactly what they were requesting. Trustee Johnson agreed this was the best route as we are coming close to the end of our funding deadline.

Resolution #45– 2020/2021 To Approve the Change Order No. 6

On a motion by Trustee Johnson, second by Trustee Crawford, the following resolution was

ADOPTED	Aye	3	Crawford, Borrowdale, Johnson
	Nay	0	

RESOLVED, to direct the Mayor to sign the Change order to purchase Telemetry, Monitoring and chemical feed equipment.

Resolution #46– 2020/2021 To Create a Force Account Authorization for the Village Public Works Department Employees to bill time related to work performed on the Village of Cattaraugus Water Project

WHEREAS the Village of Cattaraugus is engaged in an on-going Village of Cattaraugus Water Project (“Water Project”) identified as Drinking Water State Revolving Fund Project Number 18110, and

WHEREAS, the Village of Cattaraugus intends to complete installation and commissioning of certain telemetry, monitoring and chemical feed equipment procured through Change Order No. 6 of Contract No.5 between the Village of Cattaraugus and JD Northrup Construction utilizing Public Works Department employees to perform this installation and commissioning activity as further described in an Engineer’s Design Report (Telemetry, Monitoring, and Chlorination Amendment) prepared by MDA Engineers, PLLC dated November 12,2020 and

WHEREAS, the Village of Cattaraugus Board believes that Public Works Department employees (Jonathan Wolfe-Superintendent of Public Works and Thomas Patterson- Water Operator) have appropriate experience and skills to properly and successfully complete the installation work in a timely fashion that will not delay the project schedule.

NOW THEREFORE,

BE IT RESOLVED, that the Village of Cattaraugus Board hereby authorized and directs these Public Works Department employees (Jonathan Wolfe and Thomas Patterson) to perform the above described installation and commissioning activity beyond their ordinary Village Public Work activities and duties and estimates that these responsibilities will require approximately 80 hours per employee (160 total man hours) and that Jonathan Wolfe’s time will be accurately recorded and charged at a rate of \$40.00 including overhead per hour and that Thomas Patterson’s time will be accurately recorded and charged at a rate of \$30.06 including overtime per hour for the Water Project associated activities described above, resulting in a maximum authorized force account of \$5,604.80.

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On a motion by Trustee Johnson, second by Trustee Crawford, the following resolution was

ADOPTED Aye 3 Crawford, Borrowdale, Johnson
Nay 0

ADJOURNMENT

Resolution #47 – 2020/2021 Adjournment

On a motion by Trustee Johnson, second by Trustee Crawford, the following resolution was

ADOPTED Aye 3 Crawford, Borrowdale, Johnson
Nay 0

RESOLVED, To adjourn the meeting at 8:28 am.

Respectfully submitted,

Betsy Wolfe-Widrig
Recording Secretary
Village of Cattaraugus Board of Trustees

NEXT MEETING:

Budget Meeting February 3, 2021. 6:00 pm

Regular Board Meeting February 8, 2021. 7:00 pm