

**ORGANIZATIONAL MEETING
TOWN OF NEW ALBION
JANUARY 2, 2014 7:00 PM**

PRESIDING: Loyd Chilson

PRESENT: Councilmen: Daniel Goss, Dale Rogan, Michael Weishan, Thomas Young: Rose LaQuay, Recording Secretary

VISITORS: Shannon Goode, Justice

Supervisor Chilson opened the meeting at 6:59 pm.

RESOLUTION #1 – 2014 – DESIGNATIONS

On a motion by Councilman Rogan, second by Councilman Weishan, the following resolution was

ADOPTED Aye 4 Goss, Rogan, Weishan, Young
 Nay 0

To adopt the following designations as made by Supervisor Chilson:

Official Newspaper Jamestown Post Journal
Annual Report Publish in Short Form
Depository Bank of Cattaraugus
Meeting Night 3rd Monday of the Month, 7:00 pm
Mileage / Car Use .56 / mile or Current IRS Rate
Tool Purchase Up to \$500.00 Purchase

Bonds:

Supervisor \$ 75,000.00
Clerk \$250,000.00
Justice \$ 5,000.00

RESOLUTION #2 – 2014 – APPOINTMENTS AND SALARIES

On a motion by Councilman Young, second by Councilman Rogan, the following resolution was

ADOPTED Aye 4 Goss, Rogan, Weishan, Young
 Nay 0

To approve the following appointments, salaries and benefits as made by Supervisor Chilson.

Supervisor	Loyd Chilson	\$4,000.00 / year	
Deputy Supervisor	Michael Weishan		
2 nd Deputy Supervisor	Dale Rogan		
Town Council	Daniel Goss	\$2,000.00 / year	
	Dale Rogan	\$2,000.00 / year	
	Michael Weishan	\$2,000.00 / year	
	Thomas Young	\$2,000.00 / year	
Youth Council Rep.	Michael Weishan		
Ambulance Rep.	Dale Rogan		
Insurance Committee	Loyd Chilson, Thomas Young		
Highway Committee	Dale Rogan, Daniel Goss		
Highway Supervisor	Vacant	\$ 38,000.00 / year	
Deputy Highway Supv.	Nathaniel Widrig	\$ +1.75 / hour	(no overtime paid on deputy rate)
Highway Department	Robert Sawyer	\$ 16.65 / hour	
	Nathaniel Widrig	\$ 16.35 / hour	(overtime paid on regular rate)
	Nicholas Chupa	\$ 15.70 / hour	
	Theodore Kuhaneck	\$ 14.65 / hour	effective 02/01/2014
Clerk/Collector/Registrar	Rose LaQuay	\$ 18,550.00 / year	
Deputy Clerk/Coll./Registrar	Joy LaQuay	\$ 10.30 / hour	
2 nd Dep Clerk/Coll./Registrar	Vacant	\$ 10.30 / hour	
Director of Finance	Eugene Doucette	\$ 3,000.00 / year	
Justice	Shannon Goode	\$ 12,000.00 / year	
Court Clerk	Ruth Bennett	\$ 10.30 / hour	
Court Constables	Michael McCarthy	\$ 12.90 / hour	
	Vacant	\$ 12.90 / hour	
	Mary Bailey	\$ 10,500.00 / year	
Assessor	Mary Bailey	\$ 10,500.00 / year	
Assessor's Clerk	Harry Rosel	\$ 2,250.00 / year	
Code Enforcement Officer	Frank Watson	\$ 8,000.00 / year	
Animal Control Officer	Mary Dankert	\$ 3,000.00 / year	
Attorney	Ashley Smith Milliman	Per Case Basis	
Cemetery	Jason Scott	\$ 850.00 / year	
Historian	Arvilla Pritchard	\$ 0.00 / year	
Board of Assess. Review	Bruce Moody	(2018)	4 Year Terms September 30
	James Agnew	(2015)	
	Steven Patterson	(2017)	
	John Illig	(2019)	
Joint Planning Board	Jan Bobseine	(2019)	5 Year Terms August
	William Sills	(2015)	
	Myra Johnston	(2017)	

Zoning Board of Appeals	Joe Pagett (2018) Mark Reid (2019) Duane Smith (2015) Dennis Baker (2016) Wayne Stein (2017) Andy Rupp (2018)	5 Year Terms
Insurance	Town of New Albion pays all health insurance including prescription coverage.	
Retirement	Town of New Albion pays all NYS & Local Employees Retirement costs for Full Time Employees.	
Holidays	11 Holidays / Year: New Year's Day, President's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Election Day, Veteran's Day, Thanksgiving, Christmas and Birthday.	
Vacation	2 Weeks after 1 Year, 3 Weeks after 15 Years. To be used in current year.	
Sick Time	One Day per Month up to 45 Days. Employee is entitled to be paid for accumulated sick leave up to 45 days at current wage at the time of termination unless dismissed or fired from duty. No Sick Time is paid if dismissed or fired from duty.	

RESOLUTION #3 – 2014 – CONTRACTS AND AGREEMENTS

On a motion by Councilman Weishan, second by Councilman Goss, the following resolution was

ADOPTED Aye 4 Goss, Rogan, Weishan, Young
Nay 0

To grant authorization to Supervisor Chilson to sign the following contracts and agreements:

Catt. Area Ambulance	Monthly Billing
Catt. Area Youth Council	\$3,100.00
Cattaraugus Library	\$4,000.00
Let's Travel Club	\$ 800.00
Village of Cattaraugus	\$3,000.00 (Village Hall)
Village of Cattaraugus	Reimbursement of ½ Deputy Clerk Wages & ½ Health Insurance
Village of Cattaraugus	Sand / Salt Storage Building
Village of Cattaraugus	Equipment
Mary Dankert	Kennel Agreement

RESOLUTION #4 – 2014 – FEES AND PERMITS

On a motion by Councilman Rogan, second by Councilman Weishan, the following resolution was

ADOPTED Aye 4 Goss, Rogan, Weishan, Young
Nay 0

To approve the following fees and permits as made by Supervisor Chilson:

Fees:

Spayed / Neutered Dog	\$ 5.00 per license
Unspay / Unneuter Dog	\$ 15.00 per license
60 Day Late Dog License	\$ 3.00 additional to applicable license fee
Tax Certificate	\$ 10.00 / copy
Vital Records	\$ 10.00 / copy
Genealogical Search	\$ 20.00 / 2 Names
Return Check Fee	\$ 20.00

Cemetery:

Grave Opening	\$ 400.00
Grave Opening (Cremation)	\$ 200.00
Footer Placement	\$ 125.00

Zoning Permits:

Minimum Permit	\$ 50.00
Demolitions	\$ 50.00
Decks / Porches / Fences	\$ 50.00
Swimming Pools	\$ 50.00
Wood Stove / Chimneys	\$ 50.00

New Construction:

Up to 2,000 Sq. Ft.	\$ 100.00
2,001 – 5,000 Sq. Ft.	\$ 150.00
5,001 – 10,000 Sq. Ft.	\$ 200.00
Over 10,000 Sq. Ft.	\$ 400.00
Special Use Permit	\$ 100.00
Variance	\$ 100.00
Surcharge Build w/o Permit	\$ 150.00

Telecommunications:

Application	\$5,000.00
Demolition Fee	\$1,000.00
Maint. / Change of Equipment	\$ 750.00
Renewal (every 3 years)	\$ 500.00
Assoc. Buildings Fee	\$ 50.00
Subsequent Antennas	\$ 750.00

RESOLUTION #5 – 2014 – ADVANCE APPROVAL OF CLAIMS

On a motion by Councilman Rogan, second by Councilman Goss, the following resolution was

ADOPTED Aye 4 Goss, Rogan, Weishan, Young
Nay 0

That the Town Council has determined to authorize payment in advance of audit of claims for public utility services, postage, benefits, freight and express charges with all claims to be presented at the next regular meeting for audit and the claimant and officer incurring or approving the claim are jointly liable for any amount the Town Council disallows.

RESOLUTION #6 – 2014 – BANK ACCOUNT SIGNATURES

On a motion by Councilman Weishan, second by Councilman Rogan, the following resolution was

ADOPTED Aye 4 Goss, Rogan, Weishan, Young
Nay 0

To authorize 1 signature out of only 3 signers authorized to sign: Supervisor Loyd Chilson, Deputy Supervisor Weishan and 2nd Deputy Supervisor Rogan on all Town Checking and Savings Accounts.

With no further business to discuss, the Town of New Albion Organizational Meeting was adjourned at 8:01 pm.

Respectfully submitted

Rose M. LaQuay
Recording Secretary
Town of New Albion Town Council

Next Meeting: Regular Board Meeting January 20, 2014 7:00 pm