

TOWN OF NEW ALBION

14 Main Street
Cattaraugus, NY 14719

REGULAR BOARD MEETING

August 18, 2014 7:00 p.m.

PRESIDING: Loyd Chilson, Supervisor

PRESENT: Councilmen: Daniel Goss, Dale Rogan, Michael Weishan, Thomas Young; Nathaniel Widrig, Dep. Hwy. Supt; Rose LaQuay, Recording Secretary

VISITORS: Shannon Goode, Town Justice; Duane Opferbeck, Resident; Jason Opferbeck, Resident; Megan Pankow-Walker, Gowanda News; Michael Bogardus, Resident; Frank Watson, Code Enforcement Officer

CALL TO ORDER:

Supervisor Chilson called the meeting to order at 7:00 pm. The minutes of the July 21, 2014 Regular Board Meeting, August 1, 2014 Special Board Meeting, Assessor, Justice July Report, Clerk and Treasurer Report were approved as presented.

VISITORS:

1. Duane Opferbeck - in attendance to observe.
2. Jason Opferbeck - in attendance regarding the correspondence sent to the Town of New Albion. Councilman Rogan to contact Attorney Smith regarding whether North Franklin Street extension is a Town Road.
3. Shannon Goode, Town Justice - July report distributed to Board for review along with breakdown of fines. Justice Goode and Clerk LaQuay worked on Response Letter / Corrective Action Plan to NYS Comptroller after exit interview for audit conducted Jan - April 2014. Letter / CAP distributed to Board for review.

Resolution #52 - 2014 - Authorize Supv. Chilson to Sign Response to NYSOSC / Corrective Action Plan

On a motion by Councilman Weishan, seconded by Councilman Rogan, the following resolution was

ADOPTED Aye 4 Goss, Rogan, Weishan, Young
Nay 0

RESOLVED, to authorize Supervisor Chilson to sign the response and corrective action plan letter to NYS Comptroller audit of justice court.

4. Frank Watson, Code Enforcement Officer - permits light. Previous appearance tickets are still in recusal, waiting on notice from Cattaraugus County. Awaiting word from Town Attorney on easement for Opferbeck to release permit and lift stop work order. Mayo Road complaint reviewed by Code Enforcement and Highway.
5. Megan Pankow - Walker - in attendance representing Gowanda News.
6. Michael Bogardus - in attendance to observe.

CORRESPONDENCE:

1. Complaint from Linda Gordon - Mayo Road
2. Cattaraugus County Dept. of Aging - Discount Dental Program
3. NYS Dept. of Labor - Educational Program for OSHA
4. Lake Erie Watershed Protection Alliance - Lake Erie Watershed Survey
5. Mayor Eric Pritchard - Easement for 99 North Franklin Street
6. Cattaraugus County Strategic Planning - Tax Freeze Data Sheet
7. James I. McAuley - Right of Way for 99 North Franklin Street
8. Email from Dewberry - Lake Erie Watershed Survey
9. Email from Ashley Smith - Review of Simmons contract
10. Time Warner Cable - Expiring Agreements
11. Catt. Cty. DPW - Closure of County Road 12 for Culvert Replacements (2)
12. NYS ORPTS - Town 2014 Equalization Rate
13. Blue Cross Blue Shield - Replacement of Specialty Pharmacy Vendor
14. Catt. Cty. DPW - Cattaraugus County Surplus Auction
15. Catt. Cty. Municipal Officials Association - Meeting Sep. 11, 2014 at Zollingers, South Dayton, NY
16. MDA Consulting Engineers - Engineering Evaluation Jefferson and Waverly Streets
17. Email from NYS DEC - Public Comment re: 251 Homer Street, Olean, NY
18. Email from NYS Town Hwy Supt. Assoc. - Alert - OGS Road Salt Contract
19. Catt. Ambulance - Request for Donation

REPORTS:

Highway - Work report: Flood repair includes: 6 ft. x 60 ft. tube on Scott Hollow, realignment of creek further down, 7 ft. x 45 ft. tube on Waite Hollow, realignment of creek, blacktop 1.2 miles of Chautauqua Road last done in 2007 with oil and stone. Working with Simmons Recovery on FEMA submission. RFP's going out this week. Kickoff meeting with Simmons and FEMA this morning. New truck delivery end of this week. Discussion with Treasurer regarding trade in of loader at \$9,362.00.

Clerk - Clerk reminded Councilman Weishan about review of tax records. Clerk distributed final NYS Retirement Standard Work Day and Reporting Resolution for Elected and Appointed Officials to Board.

July 2014	Check #	TOTAL
Amount Collected		\$ 440.00
Animal Population Control	2370	\$ 50.00
NYS Dept. of Conservation	ACH	\$ 141.72
NYS Dept. of Health	2371	\$ 22.50
Town of New Albion	2372	\$ 225.78
Amount Paid Out		\$ 440.00

Resolution #53 - 2014 - NYS Retirement Standard Work Day and Reporting Resolution for Elected and

Appointed Officials

On a motion by Councilman Weishan, seconded by Councilman Young, the following resolution was
ADOPTED Aye 4 Goss, Rogan, Weishan, Young
 Nay 0

BE IT RESOLVED, that the Town of New Albion / (Location Code)30332 hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on time keeping system records or their record of activities.

Title	Standard Work Day	Name	Social Security Number	Registration Number	Tier 1	Current Term Begin & End Dates	Participates in Employer's Time Keeping System	Record of Activities Result	Not Submitted
Elected Officials									
Town Clerk	8	Rose LaQuay	****	*****		01/01/12-12/31/15	Yes		
Justice	8	Shannon Goode	****	*****		01/01/14-12/31/17	No	2.29	
Appointed Officials									
Dog Control Officer	8	Mary Dankert	****	*****		01/01/14-12/31/14	No	2.23	
Assessor	8	Mary Bailey	****	*****		10/01/13-09/30/19	No	3.00	
Deputy Clerk	8	Joy LaQuay	****	*****		01/01/12-12/31/15	Yes		
Commercial Driver B	8	Robert Sawyer	****	*****		01/01/14-12/31/14	Yes		
Deputy Highway Supt	8	Nathaniel Widrig	****	*****		01/01/14-12/31/14	Yes		
Court Clerk	8	Ruth Bennett	****	*****		01/01/14-12/31/14	Yes		
Commercial Driver B	8	Nicholas Chupa	****	*****		01/01/14-12/31/14	Yes		
Commercial Driver B	8	Theodore Kuhaneck	****	*****		01/01/14-12/31/14	Yes		

Treasurer - Treasurer requested transfers of \$30,000.00 from Gen A Savings to Checking, \$2,000.00 from Gen B Savings to Checking to pay this evening's bills and \$2,700.00 from Gen B Savings to Checking for Youth Council payment.

Resolution #54 - 2014 - Transfers

On a motion by Councilman Rogan, seconded by Councilman Goss, the following resolution was
ADOPTED Aye 4 Goss, Rogan, Weishan, Young
 Nay 0

RESOLVED, to transfer \$30,000.00 from General A Savings to General A Checking and \$2,000.00 from General B Savings to Checking to pay this evening's bills and \$2,700.00 from General B Savings to Checking for the Youth Council payment.

Board Reports -

Supervisor Chilson - Limited mowing done at Tug Hill Cemetery. Clerk to contact groundskeeper.

Councilman Goss - None Councilman Rogan - None

Councilman Weishan - None Councilman Young - None

OLD BUSINESS

1. Constable reclassification - Waiting on reclassification from New York State.

NEW BUSINESS

1. Procurement Policy - An amendment to the Town of New Albion Procurement Policy is required to participate in General Municipal Law, Article 5A, Section 103 United States Communities Cooperative Purchasing Alliance.

Resolution #55 - 2014 - Authorization to Participate in United States Communities Governmental Purchasing Alliance

On a motion by Councilman Weishan, seconded by Councilman Rogan, the following resolution was
ADOPTED Aye 4 Goss, Rogan, Weishan, Young
 Nay 0

RESOLVED, the Town of New Albion Town Council desires to amend the Procurement Policy for the Town of New Albion by adding:

8)The Town of New Albion, pursuant to the authority granted in General Municipal Law, Article 5A (Public Contracts), Section 103 desires to participate in the United States Communities Cooperative Purchasing Alliance. Section 103 of the General Municipal Law permits the Town of New Albion to make purchases of apparatus, materials, equipment, and supplies, and may make such purchases, or may contract for such services related to the installation, maintenance or repair or apparatus, materials, equipment, and supplies as may be required by the Town of New Albion therein through the use of a contract let by the United States of America or any agency thereof, any state or any other county or political subdivision of district therein if such contract was

let to the the lowest responsible bidder or on the basis of best value in a manner consistent with this section and made available for use by other governmental entities. The Town of New Albion desires to participate for the purpose of fulfilling and executing its respective public governmental purposes, goals, objectives, programs and function. The Town of New Albion has reviewed the benefits of participating in this program and based on this review has concluded the program will provide the best value to taxpayers of the Town of New Albion through the anticipated saving to be realized. Therefore, the Town of New Albion Town Council authorizes the participation of the Town of New Albion in the United States Communities Governmental Purchasing Alliance and the Town of New Albion or designee is authorized to register for that participation on behalf of the Town of New Albion.

APPROVAL OF ABSTRACT

Resolution #56 - 2014- Abstract #8 - 2014 - August 18, 2014

On a motion by Councilman Weishan, second by Councilman Young, the following resolution was

ADOPTED Aye 4 Goss, Rogan, Weishan, Young
Nay 0

ACCOUNT	VOUCHER #	TOTAL EXPENDITURES
General A	10601 - 10615	\$ 19,263.58
General B	658 - 659	\$ 2,700.00
Highway DA	8647 - 8653	\$ 857.55
Highway DB	2667 - 2675	\$ 20,083.83

RESOLVED, that Abstract #8 - 2014 in the following amounts be paid.

With no further business to discuss, the meeting was adjourned at 8:23 p.m.

Respectfully submitted,

Rose M. LaQuay
Recording Secretary
Town of New Albion Town Council

Next Meeting: Regular Board Meeting September 15, 2014 7:00 p.m.