

ORGANIZATIONAL MEETING  
TOWN OF NEW ALBION  
JANUARY 3, 2013 7:00 pm

**PRESIDING:** Loyd Chilson

**PRESENT:** Councilmen: Patrick Erhart, Eric Pritchard, Michael Weishan;  
Jerry Cobo, Highway Superintendent; Rose LaQuay, Recording Secretary

Supervisor Chilson opened the meeting at 7:00 pm.

**RESOLUTION #1-2013 - DESIGNATIONS**

On a motion by Councilman Pritchard, second by Councilman Weishan, the following resolution was

**ADOPTED** Aye 3 Erhart, Pritchard, Weishan  
Nay 0

To adopt the following designations as made by Supervisor Chilson:

Official Newspaper	Jamestown Post Journal
Annual Report	Publish in Short Form
Depository	Bank of Cattaraugus
Meeting Night	3rd Monday of the Month, 7:00pm
Mileage / Car Use	Current IRS Rate
Tool Purchase	Up to \$500.00 purchase

Bonds:

Supervisor	\$ 75,000.00
Clerk / Collector	\$250,000.00
Justice	\$ 5,000.00

**RESOLUTION #2-2013 - APPOINTMENTS AND SALARIES**

On a motion by Councilman Weishan, second by Councilman Erhart, the following resolution was

**ADOPTED** Aye 3 Erhart, Pritchard, Weishan  
Nay 0

to approve the following appointments, salaries and benefits as made by Supervisor Chilson.

Supervisor	Loyd Chilson	\$ 4,000.00 / year
Deputy Supervisor	Michael Weishan	
2nd Deputy Supervisor	Patrick Erhart	
Town Council	Patrick Erhart	\$ 2,000.00 / year
	Eric Pritchard	\$ 2,000.00 / year
	Dale Rogan	\$ 2,000.00 / year
	Michael Weishan	\$ 2,000.00 / year
Youth Council Represent.	Michael Weishan	
Ambulance Representative	Dale Rogan	
Insurance Committee	Loyd Chilson, Dale Rogan	
Highway Committee	Patrick Erhart, Eric Pritchard	
Highway Supervisor	Gerald Cobo	\$38,000.00 / year
Deputy Highway Supervisor	Nathaniel Widrig	\$ + 1.25 / hour
Highway Department	Robert Sawyer	\$ 16.25 / hour
	Nathaniel Widrig	\$ 15.95 / hour
	Nicholas Chupa	\$ 15.30 / hour
Part Time Highway		\$ 12.00 / hour
Clerk / Collector / Registrar	Rose M. LaQuay	\$18,000.00 / year
Deputy Clerk / Collect / Reg	Joy LaQuay	\$ 10.00 / hour
2nd Dep Clerk / Coll / Reg	Gayle Patterson	\$ 10.00 / hour
Bookkeeper to Supervisor	Eugene Doucette	\$ 3,000.00 / year
Justice	Brenda Smith	\$11,900.00 / year
Court Clerk	Ruth Bennett	\$ 10.00 / hour
Court Constables	Michael McCarthy	\$ 12.90 / hour
	Cochise Redeye	\$ 12.90 / hour
	Mindy Jendrowski	\$ 12.90 / hour
Assessor	Mary Bailey	\$ 9,500.00 / year
Assessor's Clerk	Harry Rosel	\$ 2,250.00 / year
Code Enforcement Officer	Frank Watson	\$ 8,000.00 / year
Animal Control Officer	Mary Dankert	\$ 3,000.00 / year
Attorney	Ashley Smith Milliman	Per Case Basis
Cemetery	Howard Merchant	\$ 850.00 / year (General A)
Historian	Arvilla Pritchard	\$ 0.00 / year

Board of Assess. Review	Bruce Moody	(2014)	(4 Year Terms September 30)
	James Agnew	(2015)	
	Steven Patterson	(2016)	
Joint Planning Board	Joe Pagett	(2013)	(5 Year Terms in August)
	John Illig	(2014)	
	Jan Bobseine	(2015)	
	William Sills	(2016)	
	Myra Lindquist	(2017)	
Zoning Board of Appeals	Andy Rupp	(2013)	(5 Year Terms))
	Richard Luce	(2014)	
	Duane Smith	(2015)	
	Dennis Baker	(2016)	
	Wayne Stein	(2017)	
Insurance	Town of New Albion pays all health insurance and funding of HSA accounts excluding prescription copays.		
Retirement	Town of New Albion pays all NYS & Local Employees Retirement costs for Full Time Employees.		
Holidays	Full Time Employees are entitled to 11 Holidays / Year: New Year's Day, President's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Election Day, Veteran's Day, Thanksgiving, Christmas and Birthday.		
Vacation	Full Time Employees are entitled to 2 weeks after 1 Year, 3 Weeks after 15 Years. To be Used in Current Year.		
Sick Time	Full Time Employees are entitled to One Day per Month up to 45 Days. Employee is entitled to be paid for accumulated sick leave up to 45 days at current wage at the time of termination unless dismissed or fired from duty. No Sick Time is paid if dismissed or fired from duty.		

**RESOLUTION #3-2013 - CONTRACTS AND AGREEMENTS**

On a motion by Councilman Erhart, second by Councilman Pritchard, the following resolution was

**ADOPTED** Aye 3 Erhart, Pritchard, Weishan  
Nay 0

To grant authorization to Supervisor Chilson to sign the following contracts and agreements:

Catt. Area Ambulance	Monthly Billing
Catt. Area Youth Council	\$ 3,100
Cattaraugus Library	\$ 3,600
Let's Travel Club	\$ 800
Village of Cattaraugus	\$ 3,000 (Village Hall)
Village of Cattaraugus	Reimbursement of 1/2 Deputy Clerk Wages & 1/2 Health Insurance
Village of Cattaraugus	Sand / Salt Storage Building
Village of Cattaraugus	Equipment
Mary Dankert	Kennel Agreement

**RESOLUTION #4-2013 - FEES AND PERMITS**

On a motion by Councilman Weishan, second by Councilman Pritchard, the following resolution was

**ADOPTED** Aye 3 Erhart, Pritchard, Weishan  
Nay 0

To approve the following fees and permits as made by Supervisor Chilson:

Fees:

Spayed / Neutered Dog	\$ 5.00 per license
Unspay / Unneuter Dog	\$ 15.00 per license
60 Day Late Dog License	\$ 3.00 additional to applicable license fee
Tax Certificate	\$ 10.00 / copy
Vital Records	\$ 10.00 / copy
Genealogical Search	\$ 20.00 / 2 names
Insufficient Funds Check Fee	\$ 20.00
FOIL Copy Fee	\$ .25 / page

Cemetery:

Grave Opening	\$400.00
Grave Opening (Cremation)	\$200.00
Footer Placement	\$125.00

Zoning Permits:

Minimum Permit	\$ 50.00
Demolitions	\$ 50.00
Decks / Porches / Fences	\$ 50.00
Swimming Pools	\$ 50.00

Wood Stove / Chimneys	\$ 50.00
Special Use Permit	\$100.00
Variance	\$100.00
New Construction:	
Up to 2,000 Sq. Feet	\$100.00
2,001 to 5,000 Sq. Feet	\$150.00
5,001 to 10,000 Sq. Feet	\$200.00
Over 10,000 Sq. Feet	\$400.00
Telecommunications	\$400.00

**RESOLUTION #5-2012 - TOWN HIGHWAY FUNDS**

On a motion by Councilman Pritchard, second by Councilman Erhart, the following resolution was

**ADOPTED** Aye 2 Erhart, Pritchard  
Nay 1 Weishan

That the Town Council execute the agreement to spend Town Highway Funds, as per the New York State Highway Law with the County Superintendent.

**RESOLUTION #6 - 2013 - ADVANCE APPROVAL OF CLAIMS**

On a motion by Councilman Pritchard, second by Councilman Weishan, the following resolution was

**ADOPTED** Aye 3 Erhart, Pritchard, Weishan  
Nay 0

That the Town Council has determined to authorize payment in advance of audit of claims for public utility services, postage, benefits, freight and express charges with all claims to be presented at the next regular meeting for audit and the claimant and officer incurring or approving the claim are jointly liable for any amount the Town Council disallows.

**RESOLUTION #7-2013 - BANK ACCOUNT SIGNATURES**

On a motion by Councilman Pritchard, second by Councilman Chilson, the following resolution was

**ADOPTED** Aye 4 Chilson, Erhart, Pritchard, Weishan  
Nay 0

To authorize 1 signature out of only 3 signers authorized to sign: Supervisor Loyd Chilson, Deputy Supervisor Weishan, 2nd Deputy Supervisor Erhart on all Town of New Albion Checking and Savings accounts.

With no further business to discuss, the Town of New Albion Organizational Meeting was adjourned at 8:28 p.m.

Respectfully submitted,

Rose LaQuay  
Recording Secretary  
Town of New Albion